

## Instructions - Consolidation Plan (Previous Filer)

The Consolidation Plan Template is a word document and can be expanded as needed. Local Units are not required to use this template. Local Units may submit the required information in any format that they choose.

### **Required Information:**

1. An update on the status of the new proposals that were in the previous year's consolidation plan including, a timeline of the steps to accomplish the proposal, whether or not the previously submitted proposal has been fully implemented, and a listing of the barriers experienced in implementing the proposal.
2. One or more proposals to increase the existing level of cooperation, collaboration and consolidation or a detailed explanation of why increasing the existing level of cooperation, collaboration, and consolidation is not feasible.

### **Template Instructions:**

**Plan Available to the Public:** Indicate method used to make the plan available to the public.

### **Update Status of Previous Year's Service Consolidation Proposal(s) Box**

1. Previous Year's Service Consolidation Proposals: List the proposed service consolidations included in the previous year's consolidation plan.
2. Timeline to Accomplish Proposal: Provide a timeline of the steps to accomplish proposal.
3. Jurisdictions Involved: List the other Jurisdictions Involved. If the consolidation was done within your jurisdiction, indicate the areas that consolidated (i.e. Police Department and Fire Department).
4. Realized Savings/(Loss): Indicate the cost savings (or loss) that has been realized due to the consolidation.
5. Implementation Status of Proposal: Provide an update on the status of the proposed service consolidations.
6. Barriers Experienced in Implementing Proposal: List the barriers experienced in implementing the proposal.
7. Additional Information: Consolidation #1 – If you would like, provide any additional information or detailed explanations related to the first consolidation you listed (benefits realized, barriers experienced, etc.). Continue with Consolidation #2, if applicable.

### **Proposed Service Consolidations(s) Box (must include at least one new consolidation)**

1. Service Consolidation: List any proposed new service consolidations being planned either within the jurisdiction or with other jurisdictions.
2. Implementation Timeline: Provide a timeline for implementing the new proposal.
3. Jurisdictions Involved: List the other jurisdictions that may or would be involved. If the proposed consolidation will be done within your jurisdiction, indicate the areas that are being proposed for consolidation (i.e. Police Department and Fire Department).
4. Estimated Savings/(Loss): Indicate the estimated cost savings (or loss) for the proposed consolidation.
5. Description of Estimated Savings/(Loss): Describe what period of time your estimated cost savings amount represents (i.e. \$150,000 savings annually over 5 years or \$750,000 over 5 years).
6. Other Consolidation Benefits: Sometimes consolidations may not necessarily result in cost savings, but they may provide taxpayers with improved service and/or improved efficiencies. Indicate if the proposed consolidation will provide improved service and/or improved efficiencies. Feel free to include any additional benefits you are anticipating.
7. Additional Information: Proposed Consolidation #1 – If you would like, briefly describe the first proposed consolidation you listed (What/Who will be consolidated, benefits expected and anticipated barriers). Continue with Proposed Consolidation #2, if applicable.
8. Detailed explanation of why increasing the existing level of cooperation, collaboration and consolidation is not feasible.

**Economic Vitality Incentive Program  
Consolidation Plan (Previous Filer)  
as of: December 31, 2012**

Local Unit Name: Village of Athens  
County: Calhoun

Plan Available to the Public (check all that apply):  In Municipal Offices  Internet Website  Other \_\_\_\_\_

<b>Update Status of Previous Year's Service Consolidation Proposal(s)</b>					
<b>Village of Athens Calhoun</b>					
<b>Previous Year's Service Consolidation Proposals</b>	<b>Timeline to Accomplish Proposal</b>	<b>Jurisdictions Involved</b>	<b>Realized Savings/(Loss)</b>	<b>Implementation Status of Proposal</b>	<b>Barriers Experienced in Implementing Proposal</b>
1. Office Supplies	December 2011 to July 2013	NHBP, Athens Township, Athens Area Schools, Village of Athens	\$0.00	Plan has not been implemented	Developing lists and setting up meetings with other jurisdictions
2.					
3.					
4.					
5.					
<b>Additional Information:</b>					
Consolidation #1:					
Consolidation #2:					
Consolidation #3:					
Consolidation #4:					
Consolidation #5:					

**Economic Vitality Incentive Program  
Consolidation Plan (Previous Filer)  
as of: December 31, 2012**

**Local Unit Name: Village of Athens  
County: Calhoun**

<b>Proposed Service Consolidation(s) Village of Athens Calhoun</b>					
<b>Service Consolidation</b>	<b>Implementation Timeline</b>	<b>Jurisdictions Involved</b>	<b>Estimated Savings/(Loss)</b>	<b>Description of Estimated Savings/(Loss)</b>	<b>Other Consolidation Benefits</b>
1. Library expansion and park improvements	May 2012 to July 2013	Village of Athens and Athens Township	\$1,000.00	Village employees work on improvements	Athens Township does not have a public works department
2.					
3.					
4.					
5.					

**Additional Information:**

Consolidation #1: The Village of Athens and Athens Township have agreed to work on the library expansion project together. The village will concentrate primarily on the landscaping and park improvements surrounding the library. The village has a full time public works department that can do most of the improvements, such as a patio, sidewalks, benches, and tables.

Consolidation #2:

Consolidation #3:

Consolidation #4:

Consolidation #5:

<b>Proposed Service Consolidation(s)</b>					
<b>Village of Athens Calhoun</b>					
<b>Service Consolidation</b>	<b>Implementation Timeline</b>	<b>Jurisdictions Involved</b>	<b>Estimated Savings/(Loss)</b>	<b>Description of Estimated Savings/(Loss)</b>	<b>Other Consolidation Benefits</b>
<b>Detailed explanation of why increasing the existing level of cooperation, collaboration and consolidation is not feasible:</b>					